



ICM

SEPTEMBER 2017

FRAMEWORK FOR SUCCESSFUL HEALTH & SAFETY MANAGEMENT

Instructions to candidates:

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
 - b) Answer any FIVE questions
 - c) All questions carry equal marks. Marks for each question are shown in []
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- 1. You have been asked to carry out a health and safety performance review within your organisation. The main aim of this is to ensure your current health and safety system is adequate and to identify any improvements that can be made. What should you aim to include in your health and safety performance review? [20]
 - 2. You are the manager of a large organisation and have been asked to oversee health and safety for your company. You want to ensure the cooperation of employees in developing a successful health and safety culture.
 - a) Describe how the cooperation of employees can be gained and the ways in which you can achieve this. [6]
 - b) Because your company has a Trade Union, you will work closely with the safety representative that the Union appointed. What are the functions of a Trade Union safety representative? [14]
 - 3. Every organisation should have a clear policy for the systematic management of health and safety. Describe the benefits and problems associated with occupational health and safety management systems. [20]
 - 4. A manager has been asked to create the new company risk control system.
 - a) Identify and summarise the THREE stages of a risk control system. [9]
 - b) When planning a health and safety management system, it is necessary to answer THREE key but simple questions. What are they? [6]
 - c) The control of risks is necessary to secure compliance with the requirements of the HSW Act and the relevant statutory provisions. Identify and explain the THREE basic stages in establishing workplace precautions. [5]
 - 5. You have been asked to gather information for a health and safety audit within your organisation. The information sources include: interviewing people, looking at documents and checking physical conditions.
 - a) You have THREE stages to work through for the audit, which are: **preparatory work, on site** and the **conclusion**. Detail what you would do at EACH of these stages. [12]
 - b) Identify the significant benefits that can be gained from carrying out accident/incident investigations. [8]
 - 6. A manager has collected a list of failures in the company's health and safety risk control and the health and safety incidents that occurred that year, as he knows that these should be monitored as part of reactive monitoring. He has been asked to a meeting with the board to explain why this data is important.
 - a) Justify the benefits of reactive monitoring to an organisation. [2]
 - b) Identify the types of incidents to identify and report as part of reactive monitoring. [10]
 - c) Accurate reporting is imperative to improving health and safety. Demonstrate the ways you would actively promote this within any organisation. [8]

continued overleaf

7. The organisation section of the health and safety policy defines the names, positions, and duties of those within the organisation who have specific responsibility for health and safety. It identifies those health and safety responsibilities and the reporting lines through the management structure. The job descriptions which define the duty of each person in the health and safety organisational structure must not contain responsibility overlaps or blur chains of command.
- a) Identify FIVE groups of people who should be included in an organisation health and safety policy and provide a brief description of their specific responsibilities. [10]
 - b) It is also important that certain key operational functions are included within the organisation structure. Identify and describe FIVE of these. [10]
8. You have recently been asked to lead the health and safety audit review team for your company. Write a checklist of all the items any performance review should aim to include. [20]